UNIVERSITY OF MODENA AND REGGIO EMILIA

Doctoral Course in ICT

CALL FOR SHORT COURSES

Preamble

As part of its various internationalization initiatives, the Doctoral Course in ICT of the University of Modena and Reggio Emilia has announced a new call for short courses that will be offered to its students in the year 2014 and will be given by internationally known Professors and Researchers from the academic community. The aim of this initiative is to enhance and expand the training offer provided to the students of the University's Doctoral program in ICT.

Objectives

This program will provide funding to (preferably foreign) Professors and Researchers with proven teaching experience. They will be invited to collaborate with the Doctoral Course in ICT of the University of Modena and Reggio Emilia in its academic activities and, in particular, they will be asked to give a short course having the following features: a) it will be conducted in English; b) its duration will not be shorter than 15 hours; c) it will concern the wide area of ICT and, in particular, modern research and technological issues related to computer engineering and science, electronics, electronic measurements, electromagnetics, automatic engineering and telecommunications.
Professors and Researchers that have already benefited from similar initiatives funded by the Doctoral Course in ICT in the last 3 years are not eligible.

Budget

The total budget allocated by the Doctoral Course in ICT to cover the remuneration of the selected Professors and Researchers is 5,000.00 Euros.
The selected Professors and Researchers will be responsible for travel, accommodation and food expenses, as well as any costs relating to entrance visas and residence permit for citizens outside the European Community, health insurance, and the premium for compulsory insurance coverage for civil liability towards third parties and employers.

Responsibilities and Length of Stay

Professors and Researchers invited to cooperate with the Doctoral Course in ICT will be required to perform the following tasks:
- giving a short course lasting for at least 15 hours and covering at least 3 days;
- organizing an exam for the students that have attended the short course itself.
Lectures will be exclusively given on the campuses of the University of Modena and Reggio Emilia.

Financial Terms

The following conditions will be applied:
- A gross amount of 2.300,00 Euros will be paid for each short course; this amount includes deductions and contributions payable by the recipient, as well as the expenses specified under the heading "**Budget**".
The foreign recipient will be responsible for determining whether to request the application of the terms of International Tax Treaties, where they exist. In order to benefit from such bilateral Treaties, the Researchers/Professors invited by the Doctoral Course in ICT should provide proof of the actual

payment of taxes in their country of residence (in general this statement is issued by Inland Revenue or equivalent body).

Accommodation
Information about accommodation services will be available on the web page
http://www.unimore.it/servizistudenti/alloggiEN.html

Conditions of Participation
Applications must be submitted to the Director of the Doctoral Course in ICT, prof. Giorgio Matteo Vitetta (Dipartimento di Ingegneria "Enzo Ferrari", Via Vignolese, 905/B, 41125 Modena, Italy - giorgio.vitetta@unimore.it), using the attached form (enclosure 1), not later than **April 22**, **2014**. Applications must include the following documentation:
• Curriculum vitae of the candidate.
• A list of the 5 most important publications/monographs within the last 5 years, and/or a list the of the candidate's speaking engagements at international conferences.

Selection Procedure
A Board appointed by the Council of the Doctoral Course in ICT will rank list the applications on the basis of the following criteria:
- curriculum vitae of the candidate;
- relevance of the proposed activities to the educational offering of the Doctoral Course in ICT for the year 2014.
All conditions being equal, priority will be given to candidates from foreign Universities. The existence of a cooperation agreement between the two Universities will also be considered as a positive factor.
A list of agreements is available at the following link:
http://accordiinternazionali.
cineca.it/accordi.php?continenti=%25&paesi=%25&univ_stran=%25&univ_ita=17&
anni=%25&btnSubmit=Cerca

The list of ranked applications will be submitted to the Council of the Doctoral Course in ICT for its official approval. Then, the best two applications will be selected.

Activities
At the end of each course, in order to assess student satisfaction, the Doctoral Course in ICT will submit a questionnaire to its PhD students who have attended the short courses.
If the invited Researcher/Professor is unable to perform a portion of the planned activity, his/her remuneration will be reduced on a pro-rata basis.

Other Conditions
The selected Professors and Researchers must sign an occasional work contract with the University of Modena and Reggio Emilia. Any other activities related to the visit must be authorized by the Doctoral Course in ICT. The University shall not be responsible for any additional charges. The Doctoral Course in ICT will guarantee the guest access to the internal data system and to the campus buildings for the entire duration of the stay.
The remuneration will be paid at the end of the contract of work, after that the Director of the ICT Course will certify that the planned teaching activities have been carried out.

Data Protection

In accordance with Legislative Decree 196/03, all data acquired during the application process by the Doctoral Course in ICT will be used exclusively for the purposes of the selection procedure. The information may be communicated to other offices of the University of Modena and Reggio Emilia and to other parties only within the limits and to the extent strictly necessary to achieve the authorized purposes.

Modena, March 20, 2014
The Director of the Doctoral Course in ICT
Prof. Giorgio Matteo Vitetta

Enclosure 1

Application form

Candidate's name and affiliation	
Candidate's web page	
Title of the short course	
Lecture hours	_____ hours
Exam	*written test, oral test, project design, others*
Tentative schedule	*month* 2013
Proposing member of the Council of the ICT Course*	*Member of the Council of the ICT Doctoral Course proposing the course, if any*

Course content

Candidate's Signature

*A list of the members of the Course Council is available at
http://www.ict.unimore.it/index.php/about/organization